Your name is referred to a Deputy Principal for failure to meet Board of Studies course requirements due to:

- N Award warnings
- unsatisfactory attendance – below 90% (without acceptable justification)
- failure to fulfil senior contract conditions

### Consequences for Students who – are placed on or do not meet the requirements of – an Improvement Program:

- Students over 17 years of age will be required to justify their continued enrolment
- Whilst on the improvement program students will not be eligible to represent the school in any extra-curricular activities
- Failure to bring suitable work will result in extra days being added to Improvement Program attendance
- Failure to attend all prescribed study sessions will result in a parental interview being conducted and a suspension warning will be issued (persistent failure to meet Improvement Program requirements will result in suspension)

### Placement on Formal Improvement Program

**Step 1**

- Interviewed by Deputy Principal and Learning & Support Teacher (LAST)
- Added to Improvement Program register, letter sent to parents and monitoring card issued
- Parents contacted by LAST

**Step 2**

- Monitoring card is presented to every class teacher, every lesson (parents signature on monitoring card required daily)
- Attendance at lunch study sessions - 30 minutes duration - in the Careers Room (Mondays, Wednesdays & Fridays - for Stage 6 students and Stage 5 students attend also on Tuesdays)
- Suitable work that requires completion is to be brought to lunch study sessions and can include note taking, assessment work, homework or reading but NOT THE USE OF COMPUTERS
- Attendance is for a minimum of two weeks or until improvement program requirements are met

**End**

- All N Award Warnings have been successfully resolved
- Senior Enrolment Contract is being adhered to by student every day
- 90% attendance rate for all subjects (from start of Improvement Program)
- Student to request an interview with a Deputy Principal and LAST before removal from Improvement Program can occur

**Improvement Program Successfully Completed**